



Parish Clerk: Maureen Haynes, Hanger Cottage, Ivybridge, PL21 9HP
Tel: 01752 878927 email: cornwoodparishclerk@outlook.com web
www.cornwoodparishcouncil.co.uk

29th April 2021

Dear Sir/Madam

Annual Parish Meeting on Tuesday 4th May 2021 at 7.15pm

Report on parish events 2020/2021 from the Chairman by video conference using Zoom.

Followed by the **Annual General Meeting** of Cornwood Parish Council **at 7.30pm** which you are required to attend.

Yours faithfully

Mrs M Haynes Clerk

AGM AGENDA

- 1 Apologies
- 2 To confirm the Minutes of the Annual General Meeting held on 14th May 2019
- 3 Declarations of Interest Forms
- 4 Election of Chairman
- 5 Election of Vice Chairman
- 6 Appointment of Representatives – See Roles and Responsibilities Matrix
- 7 Any matters brought forward by the Chairman
- 8 Date of next Ordinary Parish Council Meeting – **Tuesday 4th May 2021 by video conferencing using Zoom at 8.00 pm** (after the AGM).

Zoom details available from the Clerk – details above