

**Minutes of Parish Council Meeting
Tuesday 7th February 2023**

Present	Chair	J Bertram
	Councillors	Atkins, de Mendonca, den Hollander, Munford, Tyers
	Clerk	Maureen Haynes
	Public	2

Open Forum

In the open forum, residents spoke about a footpath sign smashed, city bus (new timetables, missing bus stop sign) and social housing. A representative from Fusion asked the meeting: how could they help local communities?

0223/01	Apologies		
0223/02	Minutes Proposal – to approve the minutes of meeting on 06-12-2023. Proposer – Cllr Den Hollander Seconder – Cllr Atkins. Minutes approved unanimously.		
0223/03	Declarations of Interest - None		
0223/04	Report of County Councillor No report available		
0223/05	Report of District Councillor Cllr Spencer provided an update from SHDC		
0223/06	Report from Police See Appendix B		
540	Highway Matters and Road Warden Report – nothing to report		
2666b	Public Toilets – research showed that a handrail beside the step could be installed. Quotes from local traders will be obtained.		MH/CM
2688a	Recreation Areas – Lutton , gate has been repaired. Cornwood – repairs and pressure washing of safety surfaces required.		MH
0418/08	Emergency Plan – Recruit an Emergency Coordinator		LO/JB
0419/08a	Asset Register – Review of works to be carried out i.e. do the benches in Cornwood playpark require permanent fixing.		
0622/08a	Hemerdon Mine – two reps attended to report on latest news		
0722/08b	VAS – there are enough volunteers for Speedwatch training.		
0722/08c	EVC (Electric Vehicle Chargepoint) – The Cornwood Inn is interested in installing an EVC. Research into funding required.		MH
0922/08a	Community Rooms – new booking arrangements have been confirmed. Remove from agenda		

- 0922/08c Village hall Accessibility** – remove from agenda. Any queries refer to village hall committee.
- 0223 Social Media** – A Facebook page will be set up for PC news and information only
- 0223/09 Planning Applications** – No applications in progress
- 0223/10 Reports of Representatives** (external organisations) - No reports
- 0223/11 Footpaths** - Nothing to report
- 0223/12 Correspondence** – Letter from Right to Roam. Reply thanking them for treating the village with respect.
- 0223/13 Finance**
- 0223/14 Payments and Receipts**

The following payments were authorised:

Payee	Goods/Service	Amount (£)
Adobe	Subscription Dec, Jan	39.94
PNet	WiFi Jan, Dec	64.56
SB	Cleaning 02/01/2023 – 30/01/2023	90.00
MH	Office supplies	13.60
	Travel	23.40
SW Water	Public toilets	37.02
Village Hall	Room hire, Mar, Apr, June, July, Nov,	135.00
	Dec	20.00
M Cooper	Grass cutting 01/04/22 – 31/03/2023	1,730.00
Wix	Website	230.40
L Oven	Plants	46.89
Inn Supplies	Christmas lights refreshments	26.25
Tesco	Christmas lights refreshments	11.25
Sainsburys	Christmas lights refreshments	91.05
Amazon	Gate springs	27.18
CM	Christmas lights	142.04
L Thorne	Christmas tree Lutton	100.00
D Steer	Yondertown Bus Shelter Roof	862.12
First Rescue Train	Defib battery	334.80

Bank Balance at 31-01-2023

Treasurer's Account	£2,273.23
Savings Account	£9,144.97
Special Savings Account*	£33,966.77
Total	£45384.97

- * of which £16,977.89 is ring fenced for public toilets
- * of which £269.39 is ring fenced for P3
- * of which £200.00 is ring fenced for Luton picnic bench

15 **Next Meeting** – Tuesday 7th March 2023 in the Village Hall at 7.30pm.

Meeting finished at 9.05pm

Signed:
Chair

Date: 07-03-2023

DRAFT