CORNWOOD PARISH COUNCIL

Parish Clerk: Maureen Haynes, Hanger Cottage, Ivybridge, PL21 9HP Tel: 01752 878927
email: cornwoodparishclerk@outloook.com web www.cornwoodpc.co.uk

Dear Sir/Madam

30th August 2023

A Meeting of Cornwood Parish Council will be held on **Tuesday 5th September 2023** in the Village Hall, from 7.30pm to 8.30pm, which you are required to attend.

Yours faithfully,

Maureen Haynes

Clerk to Cornwood Parish Council

07.30pm – 07.45pm

Open Forum – residents are invited to give their views and question the Parish Council about issues on this agenda or raise issues for future consideration at the discretion of the Chairman. In accordance with Standing Order 3f, public participation is limited to three minutes per person. Members of the public may not take part in the meeting itself.

Agenda

1 Apologies – to receive apologies and approve reasons for absence.

2 To confirm the Minutes of the Closed Parish Council Meeting held on Tuesday 18-07-2023

3 **Proposer:** **Seconder:**

4 Declarations of Interest

5 County Councillor's Report

6 District Councillor's Report

7 Police Report

Minute 0923 Election of Vice Chair
Minute 540 Highway Matters and Road Warden Report – general updates and to consider the services of a lengthsman to clear road channels
Minute 2666b Public toilets – update on progress of handrail and to consider quote/s for cleaning
Minute 2688a Recreation Areas –Cornwood update on progress of repairs and painting of slide and swings
Minute 0419/08a Asset Register – review of works required (fixing benches, painting bus stops, fence and paving at Crossways Green) and assign task of getting quotes
Minute 0722/08b Vehicle Activated Sign (VAS) – report on progress
Minute 0722/08c EV Charging Point – Update when funding is available for 23/24
Minute 0523a Planning Policy – update on progress
Minute 0523b Cllr email addresses – progress update
Minute 0923a to consider Zero Tolerance Policy
Minute 0923b To approve appointment of councillor to manage and authorise payments online until new clerk is appointed
Minute 0923c Recruitment of Clerk to the Parish Council – to consider recruitment process and approve members of working group
Minute 0923d To discuss MoP's request for signing of narrow road in Lutton
Minute 0923e To consider quote for gate to village hall car park

8 **Chairman's Time –**

9 **Planning Applications –**

10 **Feedback from Meetings of External Organisations**

11 **Footpaths** – update

12 **Correspondence –**

13 Finance – authorise payments below:

Payments 31-08-2023

Payee	Goods/Service	Amount (£)
SB	Cleaning 20/06/2023 – 17/07/23 and 18/07/23 – 20/08/2023	170.00
PlusNet	Broadband	32.28
Adobe	Subscription	19.97
SW Water	Toilet	96.55
IDALC	Subscription	7.00

Receipts 31-08-2023

Payor	Goods/Service	Amount (£)
Lloyds	Interest	13.02
	Interest	26.50

Bank Balance 31-08-2023

Treasurer's Account	1,067.70
Savings Account	33,758.61
Special Savings Account	9,183.80
Total	**43410.11**

* of which is £16,162.94 ring fenced for public toilets
* of which £493.39 is ring fenced for P3
* of which £200 ring fenced for Lutton picnic bench
* of which £125.19 is ring fenced for butterfly garden
* of which £422 is held for Community tree nursery
*of which 1301.25 is ring fenced for DAA

14 Next Meeting – Tuesday 3rd October 2023 in the Village Hall at 7.30pm.

M Haynes
Parish Clerk.