CORNWOOD
PARISH COUNCIL

Cornwood and Lutton

Community Emergency Plan

Redacted Version

Plan last updated on: 14/08/2026

If you are in immediate danger call 999

Plan distribution list

Name	Role	Phone /email address	Issued on
Devon Communities Together (DCT)	Coordinates with Resilience Forum and ensures plan is accessible to Emergency Services	01392 248919 info@devoncommunities.org.uk	18/09/2026
	Local Flood and Emergency Wardens		18/09/2026 18/09/2026 18/09/2026
	Parish Clerk	clerk@cornwoodparishcouncil.gov.uk	18/09/2026
	Emergency Response Coordinators		18/09/2026 18/09/2026 18/09/2026
	Chair of commoners		18/09/2026

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by

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Introduction

Cornwood Parish Council has developed this plan to provide community resilience in the pre-event phase or early stages of an emergency. The UK Government definition of community resilience is:

"Community resilience is enabled when the public are empowered to harness local resources and expertise to help themselves and their communities to prepare, respond and recover from disruptive challenges... and to plan and adapt to long-term social and environmental changes."

The Cornwood and Lutton Community Response Team has been formed to activate this plan and the assist emergency responders wherever possible, prior to, during and after an emergency.

The aim of this plan is to increase community resilience through developing a robust coordinated approach that complements the work of emergency responders.

The objectives of this plan are to:

- Identify risks to the community
- Identify strategies to reduce and respond to an emergency, including warning the community
- Identify vulnerable people within the community at the time of the emergency
- Identify community resources available during an emergency
- Provide contact details for the Community Response Team, community resources, the emergency services and local authorities
- Provide information and assistance to the emergency services when they arrive and throughout the event

Community Response Team

Role	Name	Mobile	Address
Coordinators			
Medical Lead			
Cornwood Hub Lead			
Lutton Hub Lead (if needed)			
Comms Lead			
Kit & Supply Leads			
Vulnerable People Lead			

The role of the Community Response Team Coordinators is to:

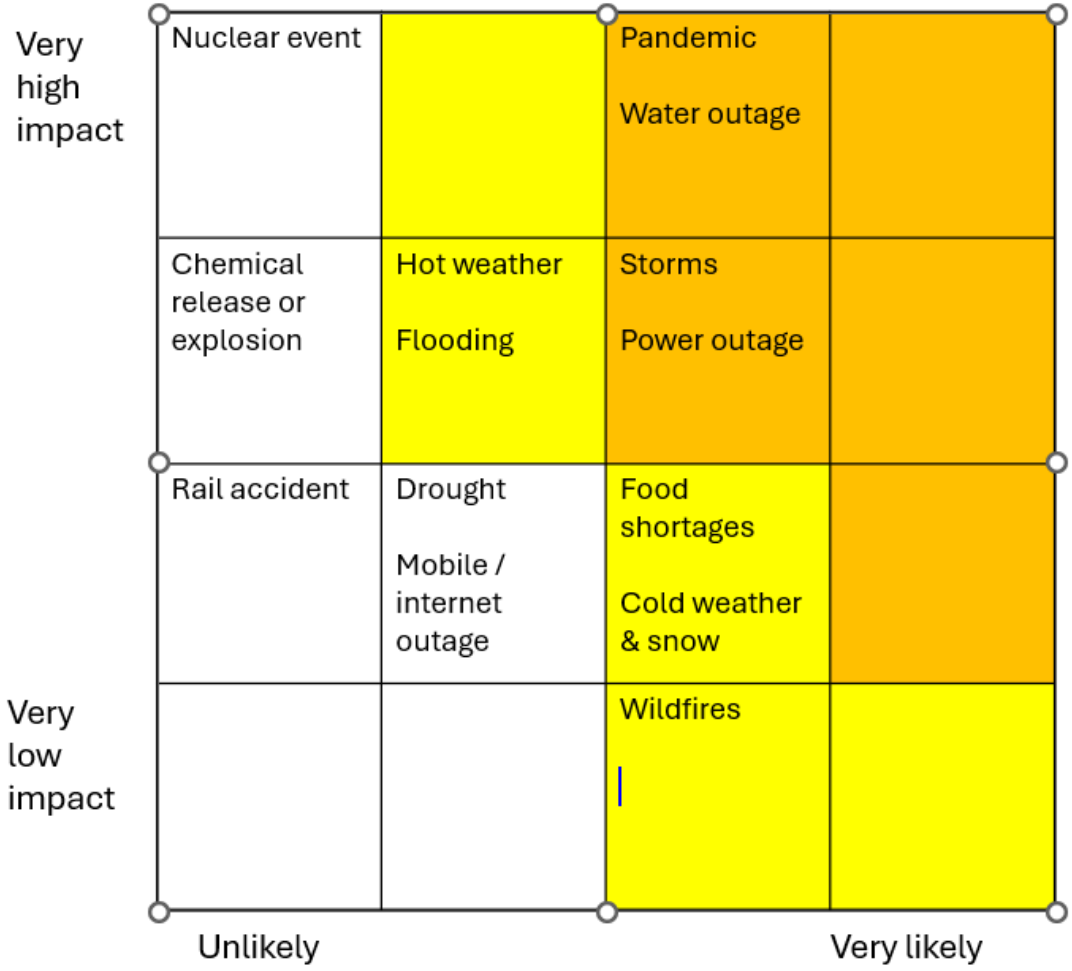
- Be a focal point for the community
- Maintain communication and be the main contact for local authorities and the emergency services
- Tell the appropriate authorities and the community what is happening
- Involve CRT members in the planning and response process, and activate resources when needed

All members of the Community Response Team should:

- Live in the community and have good local knowledge
- Ensure confidentiality is maintained where needed
- Support the coordinators in their tasks
- Keep an up-to-date contact list of people who can assist them carry out their assigned tasks
- Appoint a deputy

Local risk assessment

The Risk Matrix below shows our current view of the Likelihood and Impact of risks that may face our community. The table below it gives information about what we have done, and are doing, to prepare for those risks and what actions we will take. We face some low probability but high impact risks such as a train derailment, chemical spill or nuclear event due to our proximity to the railway; Lee Mill and Plymouth. We do not have detailed plans for these risks but will ensure the Emergency Response Team is available to assist emergency services if needed.



Risks	Impact on community	What can we do to prepare?	Action in case of emergency

Cold weather, snow and ice	• Higher risk of illness and hypothermia
	• Disruption to road and rail transport
	• Fuel poverty, especially low income residents and the elderly
		• Encourage residents to:
		  • check their heating and cooking appliances in advance of winter
		  • get vaccinated and always keep a stock of at least 1 weeks' worth of medications
		• Assist low-income residents in accessing financial support before winter
		• Establish direct contact points with local emergency services and councils
		• Check the 10 salt bins are full
			• Identify and check on vulnerable residents via Cascade Lead and arrange transport to warm hubs if necessary
			• Coordinate distribution of essential supplies to those in need
			• Share up-to-date information on road conditions and service disruptions via Facebook, website and noticeboards
			• Use Good Neighbours WhatsApp group so people can flag need for urgent assistance

Droughts (also see Water outages)	• Disruptions or changes to water supplies (temporary usage bans and hosepipe bans)	• Establish communication channels with the local council and water companies • Promote the use of rainwater collection (e.g. water butts) for gardens and non-drinking purposes	• Report local water supply issues to the council and SouthWest Water • Ensure everyone is informed of latest advice (ie timescales, boil water etc)
Hot weather & heatwaves	• Increased risks of dehydration, heat exhaustion and heatstroke • Disruption to essential services, including power cuts, water restriction, and transport disruption	• Disseminate clear guidance on the symptoms of heat exhaustion and heatstroke, and how to respond • Promote simple heat-protection measures (hydration, shading, ventilation, cooling rooms) via Facebook and website • Identify "cool spaces"	• Issue local alerts – Facebook and WhatsApp • Direct people to nearby cool spaces (pubs and church) and support access to them • Coordinate volunteers to deliver supplies or provide practical support as needed
Flooding: flash flooding from field runoff, groundwater, blocked gullies etc and river flooding from Yealm	• Damage to homes, infrastructure, and local services • Risk to life and personal safety	• Encourage at risk residents to improve home flood defences and to sign up for flood warnings • Develop community flood response plan aligned with local flood warnings	• Disseminate flood warnings and evacuation advice. Facebook & WhatsApp • Support the evacuation of vulnerable residents to village hall if necessary

(Yeo, Vicarage Hill) due to dammed bridges or overtopping	• Disruption to transport, power, and communication • Isolation of households	• Map local flood-prone areas on Parish Online • Promote basic flood preparedness (grab bags, document protection, insurance awareness)	• Afterwards, support people to access any grants for resilience works
Phone and broadband outages	• May not be able to contact emergency services or vulnerable residents	• Encourage residents to download or print local maps and key contact details • Promote the use of battery-powered or wind-up radios for emergency broadcasts • Create and distribute a local offline information pack (maps, emergency numbers, meeting points)	• Activate alternative communication channels (notice boards, door-to-door checks, community hubs) • Use radios, Starlink and ham radio to monitor official updates and relay key messages locally • Coordinators and cascade leads to communicate with walkie talkies
Power cuts	• Disruption to communication networks and emergency services • Loss of heating, lighting, and cooking facilities • Food spoilage and loss of essential supplies (food, drinking water, medication, and fuel) freezers	• Encourage households to keep torches, batteries, and basic emergency supplies • Promote the use of battery-powered or wind-up radios for receiving updates • Share guidance on food safety during power outages	• Maintain a visible community presence (notice boards, community hubs) to share verified information • Use radios to monitor official updates and relay key information locally • Contact National Grid re generator provision to village hall, which is a registered Community Hub, if no generator available, contact local generator owners Report critical needs to local authorities when possible
Water supply interruptions or outages (may be linked to power outage)	• Loss of access to safe drinking water • Unable to maintain basic hygiene and sanitation	• Encourage residents to store bottled water at home for essential needs • Disseminate clear guidance on the safe and essential use of limited water (drinking, hygiene, cooking, baby formula) • Identify potential community water collection or distribution points	• Share official updates from the water provider and council, including locations of alternative water supplies • Prioritise support for households with babies, medical or care needs • If bottled water distribution point is set-up by SHDC or SWW, use team to transport it to vulnerable residents

		• Identify local existing alternative water sources, such as springs and rivers that could potentially be used for non-potable purposes (such as watering, cleaning, or flushing toilets), giving guidance to prevent drinking use and manage health risks. • Identify sources of treated spring water for drinking	• If no bottled water provision, collect treated spring water if available in water containers for people to collect from the hub and deliver to those who can't collect • If no potable water is available, provide non-potable water plus water sterilisation tablets and / or instructions to boil before drinking • Non-potable water to be pumped from Yealm at Wisdome Bridge into large water tanks on trailers, then towed to Cornwood Square.
Wildfires – high risk on moor, especially during hot and dry weather (or potentially out of control swaling).	• Destroy large areas of wildlife habitats • Smoke and poor air quality affecting health • Risk of fire and smoke spreading to moorland homes	• Raise awareness of wildfire risk periods and how to reduce ignition sources • Map local high-risk areas, access routes and safe evacuation points • Establish communication plans with local fire authorities and council emergency teams	• Martin Collins to coordinate and liaise with the Fire Brigade and DPNA. • Assist with evacuation by guiding residents to safe places • Support residents to reduce smoke exposure (e.g. advice on staying indoors)
Food supply shortages (Disruptions to the food supply chain can arise from a range of risks such as extreme weather events, cyberattacks, global conflicts or pandemics)	• Reduced access to affordable food due to supply chain disruptions • Increased pressure on low-income households and vulnerable residents • Disruption to schools and residents relying on regular food deliveries • Risk of panic buying and uneven food distribution	• Encourage residents to: - Maintain a small, sensible emergency food supply (e.g. 3–7 days of non-perishables) - Learn safe food storage and preservation skills - Reduce household food waste	• Activate community food response coordination: - Check on vulnerable residents and households known to need support - Coordinate emergency food distribution if possible • Communicate clearly with residents - Where to access emergency food How to safely store and use available food • Update social media, WhatsApp and noticeboards on supply availability.

Storms	• Disruption to power, internet and phone networks • Fallen trees • Blocked roads	• Map safe evacuation routes and potential sheltering locations • Work with local authorities on tree-cutting, drainage clearing, secure loose objects and infrastructure safety	• Maintain up-to-date information on service disruptions (power, water, transport) • Support rapid reporting of urgent issues to emergency services or local authorities • Activate Commoners to clear trees
Pandemic (human or animal)	• Threat to life • Supply chain disruption leading to food and other shortages • Roadblocks	• Encourage residents to: - Maintain a small, sensible emergency food supply (e.g. 3–7 days of non-perishables) • Encourage residents to stay up to date with vaccinations • Ensure Good Neighbours WhatsApp group stays live	• Keep up to date with official information and communicate key messages to residents to reduce misinformation. • Use the team to carry out tasks requested by the emergency services • Use GNG WhatsApp group to support residents who cannot leave their homes • Check on farmers to see if they need help with setting up exclusion zones
Nuclear event, chemical release or rail accident	• Threat to life (although probably not to residents unless event is at their workplace) • Blocked roads	• It's hard to know how to prepare for any of these unlikely but high impact events apart from ensuring we have an effective community emergency response team	• Use the team to support the emergency services with requested tasks, such as closing local roads or evacuation. • Ensure effective communication with the parish to keep people calm and up to date.

Local skills and resources assessment

We have listed here the contact details for people who have skills that may be useful in an emergency.

Skill /Resource	**Name**	**Mobile**	**Location**
First aid / medics			
Defibrillator		///decently.medium.swelling ///interacts.noon.entertainer ///against.unlisted.fuss ///scarred.flagpole.saloons	Public toilets, Cornwood Square Cricket Club Cornwood Church Yondertown, Lutton phonebox
Gators & Quads for offroad use			
Tractors / handlers			
Chainsaw owner (licensed)			
Water/food supplies Treated spring water	Cricket Club Cornwood Inn Mountain Inn	 01752 837289 01752 858893	
Comms: WhatsApp Facebook			

Vet	Southmoor (small and farm animal) Woodlands (small animal)	01752 892390 01752 690999	Endsleigh Cornwood Road
Licensed slaughter-man			
Electrician			
Solar power & battery to charge walkie talkies during powercuts			
Useful kit Road signs Misters for grass fires Petrol leaf blower for fire control Generators Gas burners (for cooking) Red diesel (in case of fuel shortage) Starlink modems with solar panels to maintain comms			

Key locations for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Cornwood village hall	School Lane Cornwood PL21 9QA ///candidate.reconnect.captive	Command Centre Community hub & safe place Toilets and kitchen Parking	
Cricket Club	Hallamore Lane Cornwood, PL21 9RP ///interacts.noon.entertainer	Safe place Kitchen, toilets and showers Parking	
Mountain Inn	Old Chapel Lane Lutton PL21 9SA ///seated.swatting.beyond	Cool space Warm space	David Mitchelmore 01752 858893
Cornwood Inn	The Square Cornwood PL21 9PU ///composes.scared.stuff	Cool space Warm space Overflow rest centre for Cornwood	Tina Forbes 01752 837289
School	School Lane Cornwood PL21 9QA ///recently.rewarded.cemented	Overflow space	
Church	Cornwood PL21 9QJ ///against.unlisted.fuss	Cool space	

List of community organisations to identify vulnerable people in an emergency

Identification of vulnerable people is a difficult and every changing task. We have decided not to try to maintain a list and will instead focus on identification at the time of the emergency through a variety of means. The task will lead by Alan Hutson who, through his work with local charities, has a team of people who will be familiar with elderly and disabled residents. We will also use our local WhatsApp group, Facebook page and the village networks to ask people to check on their neighbours and report to the team if anyone needs urgent assistance.

Organisation	**Name and role of contact**	**Phone number**
Yonge Charity		
Coffee Stop		
Commoners		
Ring & Ride		
Local carer		

Supporting organisations contact details

Name / contact	Role	Daytime contact number	24hr contact number
Emergency services		999	999
Local police station	Ivybridge	101	01392 420320
Local fire station	Ermington Road	01752 892535	01392 872200
Local ambulance station	Derriford	999	999
Local GP surgeries	Highlands Surgery. Ivybridge Health C Plympton Health C Chaddlewood Surgery Glenside Rise Surgery Wotter Surgery	01752 897111 01752 690777 01752 341474 01752 345317 01752 341340 01752 839312	111 or 999
South Hams District Council		01803 861234	01803 861539
Devon County Council	Customer Services 24 hours / 7 days emergency planning duty officer	0345 155 1015 01392 382680	0345 600 0388 0345 600 0388
Environment Agency	Floodline Incident Hotline	0345 988 1188 0800 80 70 60	0345 988 1188 0800 80 70 60
NHS 111	Health advice	111	111
National Grid	Gas emergencies	0800 111 999	0800 111 999
National Grid Electricity Distribution	Electricity emergencies	105 / 0800 6783 105	105 / 0800 6783 105
Southwest Water	Water supply / sewerage emergencies	0344 346 1010	0344 346 2020

Activating the plan and activation triggers

Having an emergency plan is not a substitute for calling 999 if there is a risk to life.

We will share our plan with local emergency responders so in many circumstances the plan will be activated in response to a call from them. We will work with them to identify how they will contact us, and how we should contact them, to activate the plan in an emergency.

An emergency can be declared by any of the 3 coordinators or councillors

Triggers for declaring an emergency include:

- Contact from Local Emergency Services
- Information from the media about a wider emergency that will impact the parish
- Power outage in the parish that is forecast to last for at least 12 hours – coordinators or clerk to check length of outage with National Grid
- Water outage in the parish that is forecast to last for at least 12 hours - coordinators or clerk to check length of outage with National Grid
- Comms outage in the parish that is forecast to last for at least 12 hours
- Communication from a member of the public about a local incident that requires a response
- Red weather warnings (flood, heat or cold) from the Met Office or Environment Agency – weather and flood warnings are monitored by coordinators and clerk. Amber weather warnings will trigger the coordinators to check-in with each other and get ready in case the problem is worse than forecast.

The coordinators will decide what immediate action is required in response to the emergency. For example: contact local emergency services; open the community hubs; alert the cascade leads that they may be needed. They will set-up the Command Centre if required and plan the short and medium-term responses with the help of the appropriate cascade leads. For example, they will need to arrange local comms to residents to explain what is happening with the Comms Lead, or arrange a water pick-up point with the Kit and Supply Lead.

Communications During an Emergency

The Comms Lead will work with the local emergency responders to ensure any messages that they are delivering to the community are consistent with those issued by local or national authorities. If there is a mobile phone and / or internet outage, then we will activate alternative arrangements for staying in contact with the community and the outside world.

Communication Type	**Name of contact**	**Location / contact details**
Walkie talkies		
WhatsApp		
Local broadcasts	BBC Radio Devon	103.4FM or 95.7FM Or via internet
Facebook pages		
Parish Noticeboards and Message boards at the hubs		
Ham Radio Starlink		

Sharing the plan

- We will use the usual parish communication channels to share the key points of the Emergency Plan with our community: village magazine; local Facebook page; noticeboards.
- We will print a leaflet that will be delivered to all houses, including an A6 size reminder of what to do to stick on the fridge or home noticeboard.
- The full plan will be sent to Devon Communities Together who will ensure it is accessible to the Local Resilience Forum and local Emergency Services.
- We will record who has a copy and ensure that they receive a revised copy whenever it is updated.

Reviewing and updating the plan

The Parish Council will regularly review and update the Emergency Plan to ensure it meets the changing needs of our community and that all emergency contact details are correct.

We will practise activating the plan to test how well it would work in an emergency and see how ready members of the team are to carry out its actions. This will help us identify any problems with the plan so that it can be updated.

We will record any amendments to ensure that everyone knows they are using the latest version.

Maps

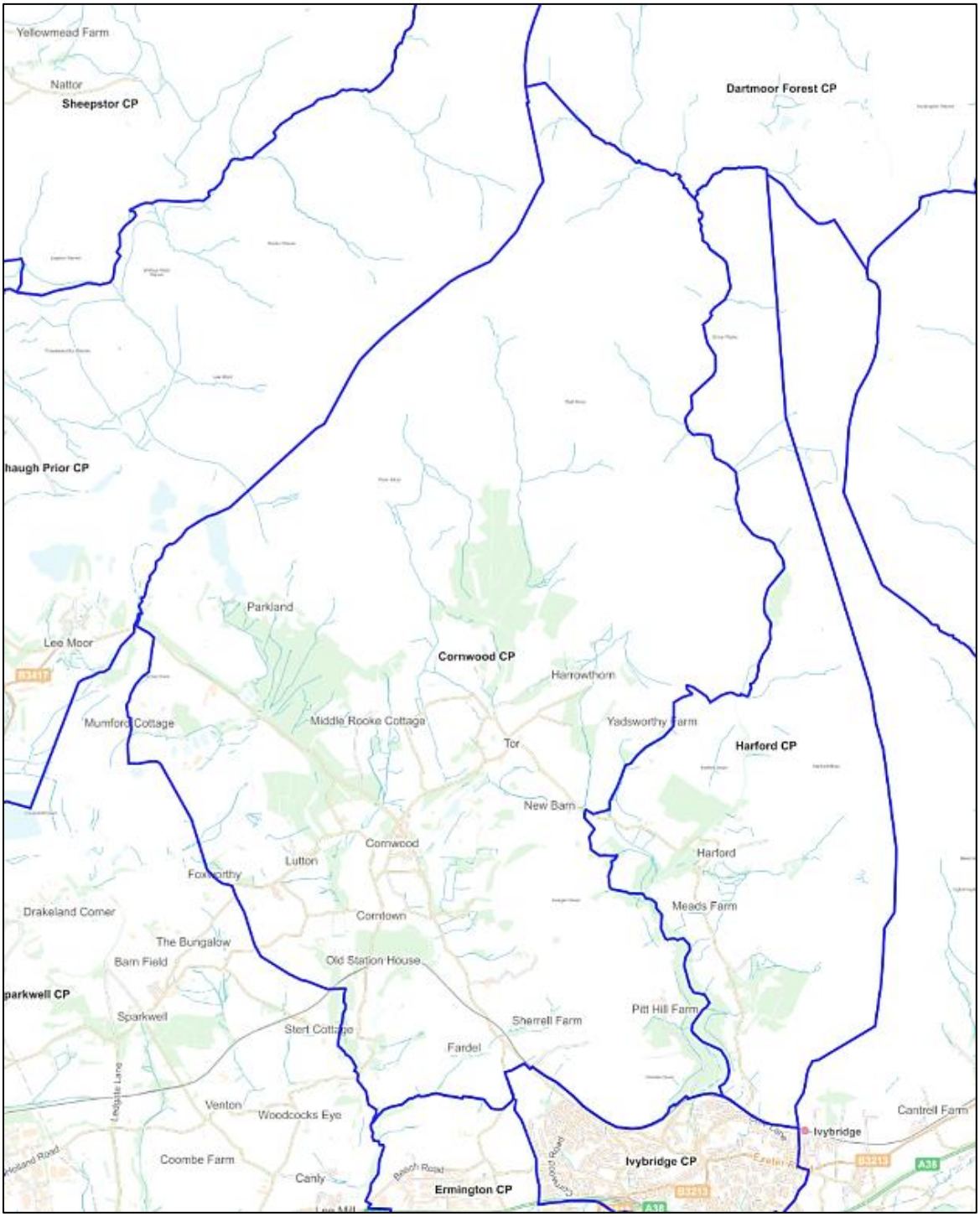
Map of the residential part of the parish and surrounding areas

The parish boundary is at Hall Cross on the Harford road; Dinnaton on the Ivybridge road; Marks Bridge on the Venton Road; Foxworthy on the Lutton road and Tolchmoor Gate on the Lee Moor road. These points are marked by red lines on the map.

All the roads into and out of the parish are prone to being blocked by fallen trees during storms, the Ivybridge and Lee Moor roads are prone to flooding during heavy rain due to overwhelmed gullies and streams.

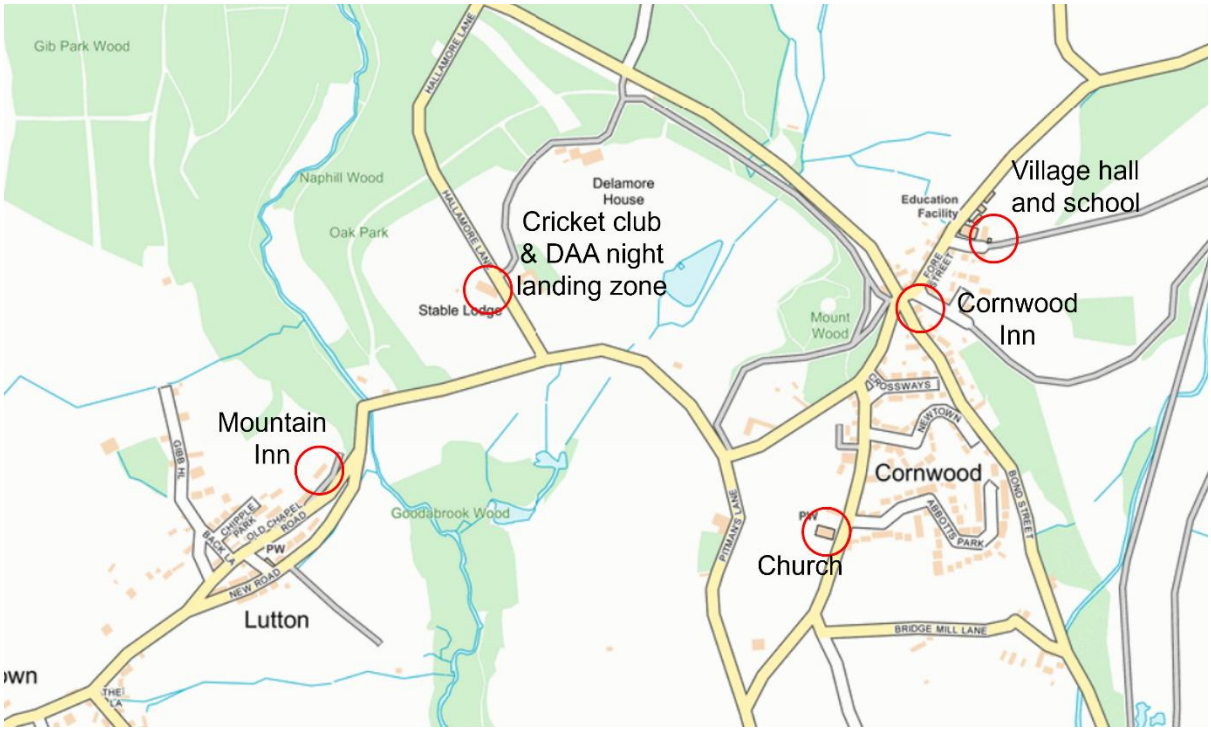


Parish boundary map

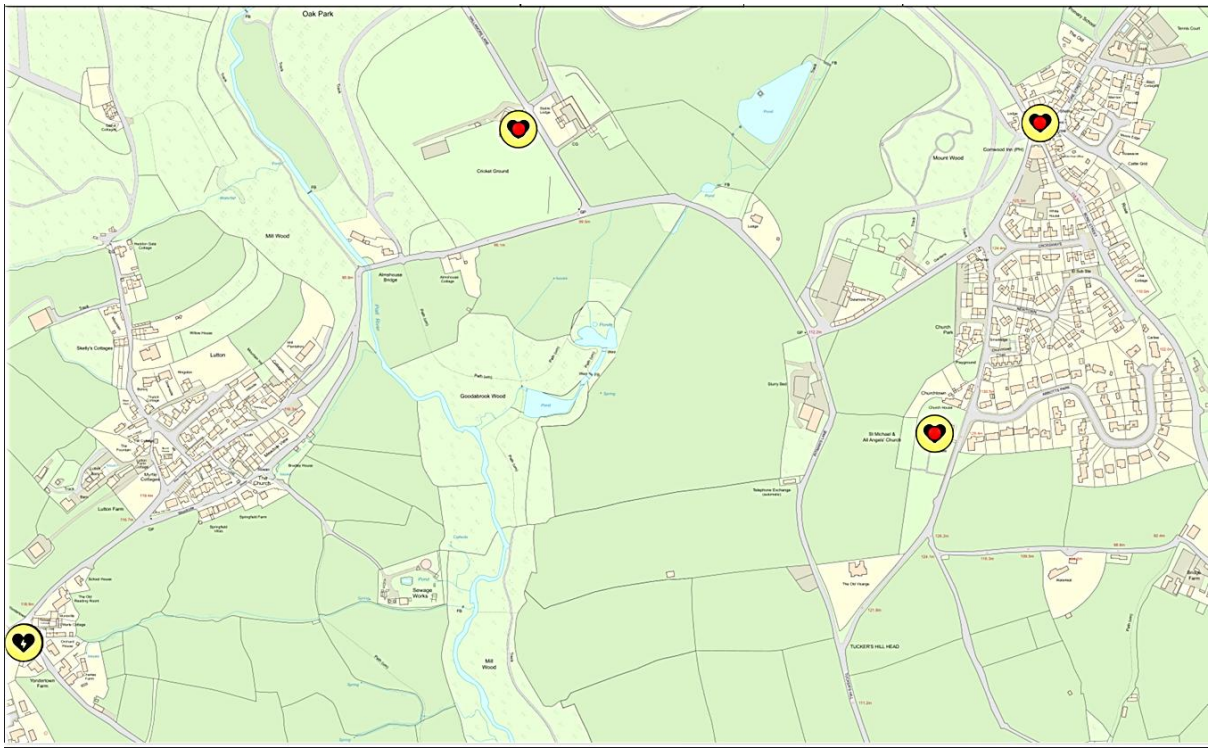


Locations of community hubs and DAA night landing zone

This map shows the location of the Cornwood village hall, school and church; the 2 pubs (one in Cornwood, one in Lutton) and the cricket club that will be used as the Lutton community hub if required and is also location for the Devon Air Ambulance night landing zone.



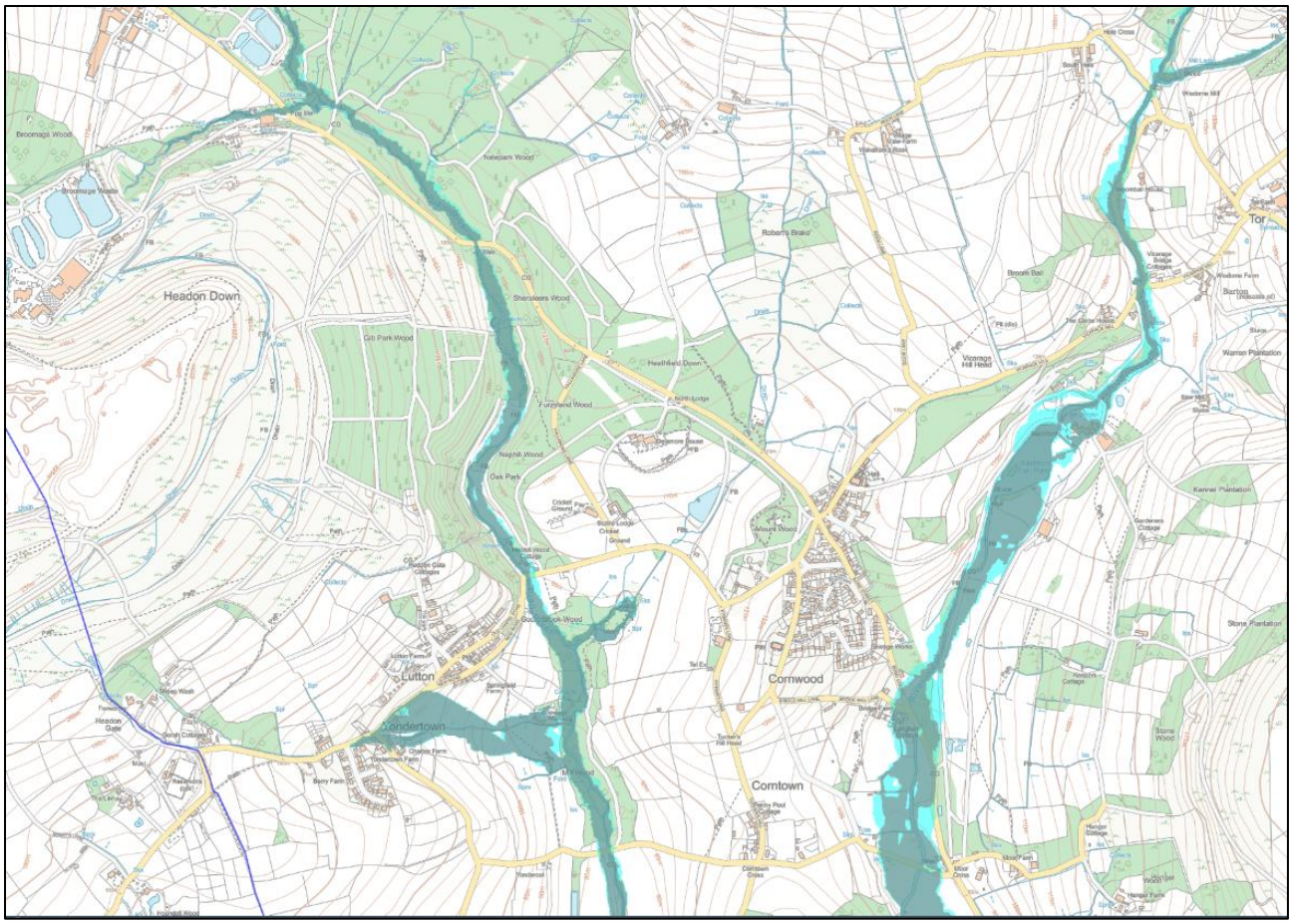
Location of defibrillators



Flood risk map

(from Parish Online which uses EA Flood Zone data)

There are several residential areas prone to flooding if streams or gullies are overwhelmed by heavy rain fall including Fore Street in Cornwood (especially Old Clergy House) and Gibb Hill Cottages in Lutton. The Ivybridge and Lee Moor roads are also at risk of flooding during and after heavy rain.



Recovery from emergencies

- **Support the restoration of safe access and basic community functions**, including identifying and reporting blocked roads, fallen trees, and damaged infrastructure to the appropriate authorities
- **Coordinate with local authorities and service providers** to support the repair and restoration of essential services (power, water, transport, communications)
- **Provide post-event welfare checks and support**, particularly for residents affected by displacement, damage, or prolonged disruption
- **Share clear information on recovery support**, including financial assistance, insurance guidance, and available local services
- **Review the community response** to identify strengths, gaps, and lessons learned
- **Update the Community Emergency Plan** to reflect post-event learning and changing local risks